

ANGELINA KIRK

PROFESSIONAL SUMMARY

Capable Performer/Actress with solid background in academic projects and extracurricular activities. Successfully contributed to team projects and demonstrated leadership in student organizations. Skilled in research and problem-solving, with track record of effective communication and time management. A results-driven learner with passion for continuous improvement and academic excellence. Proven ability to adapt to new challenges and contribute effectively to team efforts. Reliable and flexible, with strong skills in critical thinking and collaboration. Known for maintaining high standards and delivering quality results. Hardworking Student offering part-time work experience and extensive knowledge of core subject matter. Meticulous and detail-oriented with excellent observational, organizational and communication skills. Effective Student committed to learning, developing skills in [Area of expertise] and team contribution. Self-directed and energetic with superior performance in both autonomous or collaborative environments working independently and collaborating with others on group projects. Organized and dependable candidate successful at managing multiple priorities with a positive attitude. Willingness to take on added responsibilities to meet team goals.

ACCOMPLISHMENTS

- Used Microsoft Excel to develop inventory tracking spreadsheets.
- Resolved product issue through consumer testing.

SKILLS

- Method Acting/Acting (General)
- Photography/Visual concepts
- Musical Theatre & acting (2016- Present)
- Positive attitude
- Attention to detail
- Punctual and reliable
- Energetic and enthusiastic
- Broadcasting/multimedia/TV & Film, etc.
- Photographic Memorization/Core Strength in quick thinking & intellectual abilities
- Scriptwriting & Co-Directing (2016-2018)
- Time management
- Team collaboration
- Active learning
- Customer service

WORK HISTORY

STUDENT 01/2024 to Current
Palm Beach Atlantic University, West Palm Beach, FL

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Palm Beach Atlantic University, West Palm Beach, FL

- Degree: — Musical Theatre & acting

FRONT OF HOUSE MANAGER 04/2025 to 04/2026

Panera Bread, West Palm Beach, FL

- Partnered with back-of-house management in order to maintain seamless communication between teams, ensuring a smooth dining experience for guests.
- Resolved guests complaints while maintaining positive customer environment.
- Maintained positive team environment by encouraging teamwork and respect in accordance with company mission.
- Acted as the main point of contact for guest inquiries, addressing concerns promptly and professionally while maintaining a positive rapport with clientele.
- Developed strong relationships with guests, addressing complaints promptly and ensuring a positive dining experience.

STUDENT 01/2018 to 01/2024

American Heritage, Boca/Delray Beach, FL

- May 19th, 2024 - Graduated with Degree in Science

STUDENT (CHOIR) 01/2018 to 01/2020

American Heritage, Boca/Delray Beach, FL

ACTRESS/SIDE CHARACTER IN FILM 01/2016 to 01/2018

B.F. Kirk & Co., Delray Beach, FL

EDUCATION

Palm Beach Atlantic University, Boca Raton

No Degree, Clinical Psychology, Expected in 08/2028

American Heritage Academy, Boca Raton, FL

High School Diploma, 05/2024

LANGUAGES

N/A (English)

PROJECTS

Sam & Me — Mystery/Romance/Thriller, etc. - Film/TV B.F. Kirk & Co. 2016 - 2018, Shoe Brand (Pumps Galore) - Fashion Line (aliveshoes.com - in collaboration with GQ & Vogue) 2024 - Present, Disney World College Student Program 2024 - Present

AWARDS

Scholastics Award - Honorary Mention Flower. PDF project, National Honor Society of High School Scholars - Acceptance/admitted (2023), American Academy of Dramatic Arts Spot Offer 2023 - 2024, NYCU Acting & Musical Theatre Program Offer/Scholarship offer 2024-Present

HARVARD CERTIFICATE: LOST WITHOUT LONGITUDE

i had taken an online course with EdX and found a harvard course called Lost Without Longitude, which was based off of Galileo's study of space and time with aerodynamics and applied astronomy. it took me at least a few weeks to complete but i scored a passing grade of 85% with the course and received a verified certificate from Harvard University from the professor of the course and proudly got it framed.

VOLUNTEER WORK

- Assisted with special events and programs.
- Maintained clean, neat, and operational facilities to serve program needs.
- Supported engaging, fun, and smooth-running events by helping with organization and planning.
- Used strong interpersonal communication skills to convey information to others.
- Communicated with staff members to stay informed about volunteer opportunities and events.
- Represented organization positively and professionally while providing community with much-needed services.
- Mentored new volunteers, fostering a supportive and inclusive team environment.
- Promoted environmental awareness with educational workshops and hands-on activities.
- Boosted fundraising efforts, securing valuable donations through targeted campaigns.
- Completed daily domestic tasks in shelters and group homes to assist people in need.
- Collaborated with other nonprofit organizations to develop joint initiatives that benefited the broader community at large.

INTERESTS

- Graphic Design
- Participating in cultural exchange programs and homestays.
- Offering time and support to shelters for the homeless, women, and animals.
- Cooking
- Tech enthusiast, passionate about exploring the latest advancements and innovations.
- Community Cleanup
- Avid Reader
- Enjoying the art of baking and pastry-making, experimenting with recipes.
- I enjoy sketching and drawing, which helps improve my creativity and attention to detail.
- Enjoy hobbies that combine physical activity with outdoor exploration.
- I like working with my hands and fixing things.
- I participate in low-impact exercises to strengthen core muscles.
- Music
- Dancing
- Martial Arts
- Baking
- Watching Movies and TV Shows
- Blogging/Vlogging
- DIY and Home Improvement
- Getting involved in local advocacy groups to promote positive change in the community.
- Participating in local clean-up initiatives.
- Volunteer Travel
- Learning new cooking techniques and expanding my culinary skills.
- I like looking at the stars and learning about constellations.
- Designing and Printing 3D Models
- Crafting and DIY Projects
- Acting and Theater
- Astrology

- Reading
- Fundraising Events
- Drawing and Painting
- Swimming
- Fashion and Style